

# **TUSCARORA SOCCER CLUB BY-LAWS**

*Approved October 22, 2003*

## **ARTICLE 1 NAME**

- 1.1 The name of this organization shall be the Tuscarora Soccer Club (hereafter referred to as TSC).

## **ARTICLE 2 PURPOSE**

- 2.1 The purpose of the TSC shall be to promote, foster, teach and enjoy the game of soccer for the benefit of the program participants.
- 2.2 Mission Statement – The TSC's mission includes the following goals and objectives:
  - 2.2.1 Provide all interested youth in the area with a positive soccer experience through participation and fair competition, while teaching the players soccer skills, team play, and sportsmanship in a safe and enjoyable atmosphere.
  - 2.2.2 Provide a rewarding experience for parents/guardians, volunteers, coaches, referees, and board members through organization, open communication, and fairness.
  - 2.2.3 Work with our leagues, other soccer clubs, local schools, and the community.
  - 2.2.4 Develop a love in all members for the game of soccer.
  - 2.2.5 The primary goal of TSC is to provide game experience at a competitive level and to develop soccer skills and play that the participants will be able to carry with them into the Middle School and High School soccer programs and beyond.
- 2.3 Code of Conduct and Philosophy
  - 2.3.1 The philosophy of the club is exemplified by the Code of Conduct of the Tuscarora Soccer Club.
  - 2.3.2 In addition to the Code of Conduct, the TSC adopts as its philosophy the intent to play games, by age group, on a travel basis.
  - 2.3.3 The TSC stresses participation in the team concept of soccer rather than individual recognition.
- 2.4 The TSC, through it's rules, shall exercise complete control of the soccer program except in those matters reserved by the Central Pennsylvania Youth Soccer League (CPYSL), Eastern Pennsylvania Youth Soccer Association (EPYSA), Eastern Pennsylvania Soccer Association (EPSA), US Club Soccer, or United States Soccer Federation (USSF)

### **ARTICLE 3 AFFILIATIONS**

- 3.1 The TSC shall be affiliated with the Central Pennsylvania Youth Soccer League (CPYSL). The TSC will abide by CPYSL rules. In the event the By-Laws of the TSC are in conflict with those of the CPYSL, the CPYSL rules shall take precedence.

### **ARTICLE 4 ORGANIZATION**

#### 4.1 General Membership

- 4.1.1 Shall consist of parents/guardians, coaches and players in good standing with the governing league(s) and organizations in which the TSC competes. Only players who are in accordance with the rules of the game as specified by the USSF may be members of the TSC.

#### 4.2 Governing body

- 4.2.1 The governing body of the TSC shall be a Board of Directors. The Board of Directors shall consist of five members who are at least twenty-one years of age: President, Vice-President, Secretary, Treasurer, and Registrar.
- 4.2.2 The Board of Directors shall be elected at the election meeting for a term of one year or until successors are elected and installed.
- 4.2.3 It will be the responsibility of the Board of Directors to govern all affairs related to the management of the TSC including, but not limited to, responsibilities specified in these by-laws.
- 4.2.4 All decisions of the Board of Directors shall be by majority vote except as specified otherwise in these by-laws.
- 4.2.5 If a Director fails to attend five consecutive meetings of the Board, the office may be declared vacant by a majority vote of the Board. The vacancy shall be filled for the remainder of the term by a member appointed by the Board of Directors.
- 4.2.6 If a Director resigns or otherwise vacates their office the vacancy shall be filled for the remainder of the term by a member appointed by the President and approved by a majority vote of the Board of Directors.

### **ARTICLE 5 DUTIES**

#### 5.1 The President shall:

- 5.1.1 Direct and supervise the affairs of TSC.
- 5.1.2 Preside at all Board of Directors' meetings.
- 5.1.3 Appoint all committees, subject to approval of the Board of Directors.
- 5.1.4 Oversee TSC committees.
- 5.1.5 Enforce the By-Laws and such Rules and Regulations which have been enacted by the Board of Directors.
- 5.1.6 Call special meetings as needed.
- 5.1.7 Cast a deciding vote on all issues at which the TSC members find themselves deadlocked.
- 5.1.8 Supervise the affairs of the TSC.

- 5.1.9 Approve any expenditures of the TSC which have been duly authorized by the Treasurer.
- 5.1.10 Have the authority to co-sign checks necessary to pay bills encumbered by the TSC.
- 5.1.11 Obtain all required insurance coverage.
- 5.1.12 Sign all required documents and contracts with the secretary.

5.2 The Vice-President shall:

- 5.2.1 Act as an aide to the President and perform all the duties of the President in the event of his absence or incapacity.
- 5.2.2 Have the authority to co-sign checks necessary to pay bills encumbered by the TSC.
- 5.2.3 Ensure the TSC is represented at all CPYSL meetings and report back to the TSC Board of Directors.
- 5.2.4 Plan and coordinate coaches' certification classes.

5.3 The Secretary shall:

- 5.3.1 Keep a record of all proceedings of the TSC.
- 5.3.2 Be custodian of all official records of the TSC.
- 5.3.3 Attend to all correspondence of the TSC.
- 5.3.4 Notify all members of the Board of Directors of the date and purpose of special meetings.
- 5.3.5 Cosign, as required, all contracts and documents with the President.
- 5.3.6 Exercise all other duties of the office of the Secretary.

5.4 The Treasurer shall:

- 5.4.1 Maintain all financial records for the TSC.
- 5.4.2 Pay all authorized bills.
- 5.4.3 Have custody of all funds of the TSC and deposit the funds in the depository approved by the Board of Directors.
- 5.4.4 Have the authority to co-sign checks necessary to pay bills encumbered by the TSC.
- 5.4.5 Present a financial report at every meeting of the Board of Directors and at other times when requested.
- 5.4.6 Present a written financial report at the annual election meeting of TSC.

5.5 The Registrar shall:

- 5.5.1 Maintain all records of player, coach, and team registration and liaison with appropriate bodies to insure this action is correctly performed.
- 5.5.2 Have the ability to co-sign checks.
- 5.5.3 Be responsible for player, coach and team registration.
- 5.5.4 Be responsible for submitting all player insurance information.
- 5.5.5 Be responsible for submitting all forms and paperwork that CPYSL requires.
- 5.5.6 Determine eligibility of TSC players.

## **ARTICLE 6 MEETINGS**

- 6.1 The Board of Directors shall hold regular meetings, the date, time and place of which shall be fixed and announced by the Board. The date and time of a set meeting may be changed at the discretion of the President. The President shall notify the board members.

- 6.2 Special meetings of the Board or TSC may be called by the President at any time or upon the request of any three Board members.
- 6.3 The Election Meeting of the TSC shall be held the first regular meeting in January. The exact date, time and place of such meeting shall be fixed and announced by the Board of Directors.
- 6.4 The Nominating Meeting of TSC shall be held thirty (30) days prior to the Election Meeting.
- 6.4.1 The TSC Board of Directors shall present a list of candidates to the TSC membership during the Nominating Meeting of TSC.
- 6.5 Each year the Board of Directors shall set an Annual Meeting during first quarter of the year. Notice of the Annual Meeting shall be given at least thirty (30) days prior to the day of the scheduled meeting.
- 6.6 Special Fill Membership meetings of TSC may be called by the Board at any time with proper announcement.

## **ARTICLE 7 VOTING**

- 7.1 Each adult (age 21 or older) in good standing, who either coaches or has a child playing in the Club, will be considered a member of the TSC. Each Member will have one vote, with a maximum of two (2) votes per family, at the annual election meeting of the TSC and at regular monthly meetings of the TSC.
- 7.2 Only the members of the Board of Directors will be considered to have voting rights at the Board of Directors meeting.
- 7.3 Quorum – No meeting shall be organized for the transaction of business unless a quorum is present. A quorum is defined as the majority of the total board of directors (3 members). If no quorum is present, those members present may adjourn the meeting to such a time and place as they determine.

## **ARTICLE 8 REGISTRATION**

- 8.1 There shall be a registration held for players prior to each season of participation. The dates and registration fees shall be determined by the Board of Directors prior to the registration process.
- 8.2 The following are required at the time of registration:
- A. Copy of Birth Certificate.
  - B. Social Security Number.
  - C. Player signature.
  - D. Parent/Guardian signature, if a player is under 18 years of age.
  - E. 1"x 1" picture.

- F. Medical Release Form
- G. Proof of insurance

**ARTICLE 9  
TEAM/AGE REQUIREMENTS**

- 9.1 The age groups and roster limits shall be in compliance with those of the league(s) or organization(s) in which the TSC competes.
- 9.2 The Tuscarora Soccer Club Placement Policy (Appendix 3) will be followed regarding team/age requirements.

**ARTICLE 10  
UNIFORM REQUIREMENTS**

- 10.1 Shirts, shorts and socks may be furnished by the TSC. Items not provided by TSC are the player's responsibility including shin guards, rubber cleated shoes, etc.
- 10.2 Only official TSC sanctioned uniforms may be worn when representing the TSC.
- 10.3 Players are to wear TSC provided uniforms only for TSC approved activities including scheduled games, tournaments, and club promotions. Uniforms shall not be worn for purposes other than those stated herein. Failure to abide by this rule may result in sanction of the offending player(s).

**ARTICLE 11  
CLUB RULES**

- 11.1 **PLAYER**
  - 11.1.1 The registration fee per player per season will be determined prior to the registration for the season. This fee is due at registration. Non-payment of required fees may result in a status of "not in good standing" and/or imposed sanctions.
  - 11.1.2 Upon assignment to a team and proper notification, it is the responsibility of the player and/or player's parent or guardian to notify the coach when the player cannot be present at a practice or a game.
  - 11.1.3 Players must uphold the Spirit and the Laws of the Game. Any player exhibiting Conduct Detrimental to the Good and Welfare of Soccer may be subject to disciplinary action and/or suspension, as defined in Appendix 2.
  - 11.1.4 Players must be in good standing with the TSC, CPYSL, EPYSA, and other bodies governing the play of TSC.

## 11.2 COACHES, ASSISTANT COACHES

- 11.2.1 Annually, all existing and prospective coaches and assistant coaches shall submit written requests to coach or assistant coach for a TSC team. Coaches and assistant coaches must receive approval from the Board of Directors prior to being sanctioned as an official coach or assistant coach within TSC. Written requests for coaches must be submitted 90 days prior to the CPYSL team registration deadline. Written request for assistant coaches must be submitted 60 days prior to the CPYSL team registration deadline.
- 11.2.2 Members of the TSC Board of Directors requesting to be a coach or assistant coach may not vote on their own request.
- 11.2.3 Coaches and assistant coaches must uphold the Spirit and the Laws of the Game. Any coach or assistant coach exhibiting Conduct Detrimental to the Good and Welfare of Soccer may be subject to disciplinary action and/or suspension, as defined in Appendix 2.
- 11.2.4 Any coach or assistant coach using profanity, fighting, destroying property or exhibiting any form of unsportsmanlike conduct during practice or game, shall be reported to the President. The President will notify the Arbitration and Disciplinary Board. The coach and assistant coach shall be subject to disciplinary action and/or suspension in accordance with Appendix 2.
- 11.2.5 As a consideration for the opportunity to work with the players in the club, it is expected that the coach and assistant coach should: attend all required meetings and clinics; assist in field preparation and maintenance; follow all rules and regulations of the TSC.
- 11.2.6 Coaches and assistant coaches must be in good standing with the TSC, CPYSL, EPYSA, and other bodies governing the play of TSC.

## 11.3 PARENTS/GUARDIANS/SPECTATORS

- 11.3.1 Any TSC player's parent, guardian or spectator exhibiting Conduct Detrimental to the Good and Welfare of Soccer may be subject to disciplinary action and/or suspension, as defined in Appendix 2.
- 11.3.2 Any TSC player's parent, guardian or spectator using profanity, fighting, destroying property, or exhibiting any form of unsportsmanlike conduct during practice or game, shall be reported to the President. The President will notify the Arbitration and Disciplinary Board. The parent, guardian or spectator is subject to disciplinary action and/or suspension in accordance with Appendix 2.
- 11.3.3 As a consideration for their child's participation in the league, in addition to any registration fee, it is expected that the parents or guardians will: assist in field preparation and maintenance; provide assistance in the operation of the teams; participate in fund raisers; follow all rules and regulations of the TSC.

## 11.4 DISCIPLINARY ACTION

- 11.4.1 Misconduct of a player will be reported to the President in writing. The President will notify the Arbitration and Disciplinary Board. Disciplinary action for player shall be in accordance with Appendix 2, Section VII of the TSC by-laws.
- 11.4.2 Misconduct of a coach, team official, parent, club officer or spectator will be reported to the President in writing. The President will notify the Arbitration and Disciplinary Board. Disciplinary action shall be in accordance with Appendix 2, Section VII of the TSC by-laws.

## 11.5 Member Suspension or Termination

11.5.1 The Arbitration and Disciplinary Board, as defined in Article 12, may suspend a player, coach, or family member for cause after an appropriate Arbitration and Disciplinary Board hearing.

11.5.2 The Board of Directors may by an affirmative vote of at least three (3) Directors, terminate the membership of any member: (a) who becomes ineligible for non-payment of required fees and obligations; or (b) who receives multiple suspensions from the Arbitration and Disciplinary Board for violation of the rules and regulations of the TSC, CPYSL, EPYSA, USSF, or other governing body.

## 11.6 Member Reinstatement

11.6.1 Upon written request, signed by a former member and filed with the Secretary of the TSC, the Board of Directors, may by an affirmative vote of at least three Directors, reinstate such former member to membership upon such terms as the Board of Directors may deem appropriate.

## **ARTICLE 12 CODE OF CONDUCT**

### 12.1 Code of Conduct Appendix

12.1.1 Appendix 1 of the Tuscarora Soccer Club by-laws contains the Code of Conduct adopted March of 2003.

### 12.2 Enforcement

12.2.1 Each member will be required to sign and abide by the TSC's established Code of Conduct [Appendix 1] at the beginning of each soccer season.

12.2.2 Failure to comply shall result in the member given the status of "not in good standing" with the TSC.

12.2.3 Non-compliance shall result in suspension of participation in the TSC.

## **ARTICLE 13 ARBITRATION AND DISCIPLINARY BOARD**

### 13.1 Purpose

The Arbitration and Disciplinary Board ("AD") of the TSC is established in order to provide a forum for the fair, impartial resolution of appeals, complaints or disciplinary action arising from alleged violations of the Law of the Game, or the by-laws of the TSC, CPYSL, EPYSA and/or the USSF. The AD is designed to provide fundamental due process to coaches, players, player's administrators, or parents/guardians who may have violated the Rules of the Game or of the TSC.

### 13.2 Organization

The AD Board shall consist of five members appointed by the President of the TSC and confirmed by majority vote of the Board of Directors. Members shall serve one (1) year terms from the date of appointment. On a yearly basis the full AD Board shall elect a Chairman and Vice Chairman. A minimum of two (2) current officers of the TSC Board of Directors shall sit on the AD Board. The Chairman, or the Vice Chairman should the Chairman be unavailable, is empowered to call meetings of the AD Board, when necessary or appropriate. For the purpose of conducting disciplinary hearings arising from possible violations of TSC rules or the Law of the Game, the Chairman is authorized to summon the full AD Board or may appoint a hearing panel consisting of no fewer than three members to hear the case.

### 13.3 Procedures

The AD Board shall conduct hearings pursuant to procedural rules established by the AD Board and approved by the Board of Directors. Those rules shall be attached the TSC By-laws as an Appendix and copies shall be made available to all members. Changes shall result in updated copies being made available to all members.

### 13.4 Violations

The AD Board is authorized to hear all complaints/grievances/appeals arising from alleged violations of the TSC, CPYSL, EPYSA, USSF By-laws or the Law of the Game. Any member may be suspended or expelled from the organization by the TSC Board of Directors for good cause that shall be defined as serious violations of any provision of these by-laws or rules related thereto, criminal charges or violation of the TSC Code of Conduct as adopted. The Arbitration and Disciplinary Board as described in Appendix 2 of these by-laws shall review suspensions.

## **ARTICLE 14 FINANCIAL**

- 14.1 Fiscal year – The fiscal year for TSC shall be from January 1<sup>st</sup> to December 31<sup>st</sup> of each year.
- 14.2 Budget – A proposed budget for the forthcoming year shall be prepared by the TSC Treasurer in consultation with the Board of Directors and reviewed and approved by the TSC Board of Directors by majority vote. A budget summary shall be presented to the general membership at the club's annual meeting.
- 14.3 Financial report – A financial report shall be made by the Treasurer at all Club monthly meetings.
- 14.4 Income/assets – No part of income or assets of TSC shall inure to the benefit of any private individual member(s).



**ARTICLE 15  
AMENDMENTS**

- 15.1 These By-Laws may be amended at any regular meeting of the Board of Directors by majority vote of the members present and voting, provided that notice of the proposed amendment was given at the previous meeting.
- 15.2 A committee may be appointed each year to submit revisions to the By-Laws. The requirements for adoption of revisions or a revised set of By-Laws shall be the same as in the case of an amendment.

## **APPENDIX 1 CODE OF CONDUCT**

### **Tuscarora Soccer Club Code of Conduct**

As stated in its Constitution and By-Laws, the Tuscarora Soccer Club's (TSC) philosophy is to promote and foster the game of soccer on the youth level.

The key element to TSC's philosophy and soccer experience is developing players' skills through participation in a fun family environment that builds positive character. The TSC adopts the Six Pillars of Character. They are as follows:

Trustworthiness, Respect, Responsibility, Caring, Fairness, and Citizenship.

In order to uphold the SIX PILLARS OF CHARACTER and promote a high level of community spirit, the TSC adopts the following "Codes of Conduct"

#### **PLAYERS:**

All players participating in TSC shall...

- ◆ Demonstrate good sportsmanship by example and encourage it from fellow players, coaches, officials and spectators.
- ◆ Play by the laws of the game.
- ◆ View soccer as an opportunity to learn and have fun.
- ◆ Remain respectful toward other players, coaches, referees and spectators.
- ◆ Never argue or complain about referees' calls or decisions.
- ◆ Make every effort to be at ALL practices and games on time.
- ◆ Maintain an even temperament and resist retaliation.
- ◆ Concentrate on playing hard for both themselves and their team.
- ◆ Focus on doing their best in school.
- ◆ Not partake in drug, alcohol or tobacco use.

#### **PARENTS/GUARDIANS:**

ALL parents/guardians shall...

- ◆ Encourage good sportsmanship, self-discipline and respect by demonstrating positive support for ALL players and coaches on both teams.
- ◆ Respect ALL officials and spectators.
- ◆ Make athletic participation for their child and others a positive, fun experience.
- ◆ Give encouragement and show interest in their child's team(s).
- ◆ Help their child work toward good sportsmanship in every game.
- ◆ Attempt to relieve the pressure of competition and place the emotional and physical well being of players ahead of a desire to win.

- ◆ Alert coaches of any players' health conditions.
- ◆ Support all efforts to remove verbal and physical abuse from youth sports activities.
- ◆ Refrain from coaching and refereeing from the sidelines.
- ◆ Make every effort to drop off and pick up players at designated practice times.

#### COACHES:

ALL coaches shall...

- ◆ Encourage good sportsmanship by example; the game is for the children, not the adults.
- ◆ Learn the Laws of the Game.
- ◆ Maintain the safety and well being of their players, remembering the large range of emotional and physical development in any age.
- ◆ Explain to parents/guardians what is expected of them and their children.
- ◆ Provide a positive, enjoyable atmosphere for the players and parents/guardians.
- ◆ Refrain from open arguments with referees and other coaches.
- ◆ Encourage parents/guardians to support the team with their presence as much as possible.
- ◆ Provide necessary guidance and equipment at games and practices.
- ◆ Discipline players in a FAIR and CONSISTENT manner.
- ◆ Refrain from making negative comments about other coaches, players and referees.
- ◆ Be prepared to deal with injuries in a timely manner by reviewing first aid principles.
- ◆ Maintain a consistent practice schedule that is fun and challenging for the players.

All participants of TSC shall abide by the club's "Code of Conduct" at all times. Inappropriate behavior that violates this "Code of Conduct" shall result in Disciplinary Action by the TSC Board of Directors.

**APPENDIX 2**  
**ARBITRATION AND DISCIPLINARY BOARD (AD)**

**SECTION I**

**Establishment**

The Arbitration-Disciplinary Board (AD) is established under the By-Laws of the Tuscarora Soccer Club (TSC).

**SECTION II**

**Responsibility and Authority**

**A. Arbitration of Claims**

The AD shall arbitrate all claims, which arise from within the structure of the TSC and shall judge all matters pertaining to player, coach and/or member infractions.

**B. Authority**

The AD has the authority to penalize all individual officers, coaches, team officials, members, players and spectators affiliated with the TSC. Penalties shall include but not be limited to letters of censure, fines, restrictions of participation, and temporary or permanent "suspension" from the activities of TSC.

**C. USYSA/EPYSA/CPYSL Rules**

Nothing stated herein shall conflict with the rules or regulations of the United States Youth Soccer Association (USYSA), Eastern Pennsylvania Youth Soccer Association (EPYSA), or Central Pennsylvania Youth Soccer League (CPYSL) whose rules and regulations in these matters shall always take precedence.

**SECTION III**

**Membership**

**A. Members**

The AD shall consist of five members (minimum of two (2) current board members) all are appointed by the TSC President, subject to the approval by the Board of Directors. The AD Chairman shall vote only in a case of a tie.

**B. Secretary**

The AD Chairman shall appoint a recording secretary from the membership of the AD to record the minutes of all AD meetings and to maintain permanent records of all AD activities.

## SECTION IV

### Meetings

#### A. Convene Meetings

The AD Chairman will convene the entire AD or panels consisting of no less than three members of the full AD committee for disciplinary action, hear appeals, or at any other time when deemed necessary.

#### B. Petitioning

Petition to the AD Chairman from a majority of the AD membership, exclusive of the AD Chairman, shall be sufficient cause to convene the entire AD

#### C. Quorum

A majority of the AD membership shall constitute a quorum.

## SECTION V

### Procedure

All matters of concern to the AD or its subordinate authorities shall originate from the referee's game report or from a formal complaint or protest/appeal submitted in writing, by a "party of interest". The following procedures shall be followed:

#### A. Referee Game Reports

A referee's game report that identifies violations of the Laws of the Game or Conduct Detrimental to the Good of the Game shall constitute sufficient reason to convene the AD for disciplinary action where a player, coach, team official, or cautions, or suspensions, or spectator problems, or irregularities are involved.

#### B. Formal Complaints

Formal complaints of alleged violations of the TSC by-laws submitted to the TSC Board of Directors in writing will be reviewed and forwarded to the AD if deemed appropriate. Copies of the complaint shall be forwarded to the TSC secretary.

#### C. Formal Protests

##### 1. Laws of the Game

All protests which arise from an infringement of the Laws of the Game shall be submitted to the AD in writing. Copies of the protest shall be made in triplicate; Two (2) copies shall be forwarded to the TSC secretary, postmarked no later than forty-eight (48) hours after the decision of the AD. The third copy shall be retained by the protesting party.

## 2. Timely Grievances and Protests

Protest, claims or appeals not filed within the required time limit, or filed without sufficient supporting material, or filed without proper protest claims may be rejected by the AD Chairman.

## 3. Grievances and Appeals

The AD shall prepare the procedural rules for governing the conduct and manner of the hearing.

### D. Notice of Hearing

Notice of the hearing before the AD shall be served by 1st class mail by the Chairman or the Secretary of the AD no later than ten (10) days prior to the day of the hearing. The notice shall advise all interested parties of the nature, date, place, and time of the hearing.

Having received hearing notice, the failure of any individual to appear shall not preclude the hearing of evidence and the rendering of a decision based upon such evidence.

### E. Conflicts of Interest.

No individual shall be represented at any hearing by an officer of the TSC or a member of the AD.

### F. Exparte Communications

Telephone calls or written communications directed to a member or members of the AD to discuss or explain the details of a given case, after a hearing has been established, may be cause for an adverse decision. Contact for procedural matters is allowed.

### G. Publication of Decisions

The decisions of the AD shall be promptly served on all parties via 1st class mail. Verbal notification may supplement but shall not supplant this responsibility.

## SECTION VI

### Expulsion from Game and Suspensions

#### A. Player, Coach or Team Official

A player, coach, or team official who has been ordered from the field of play or from the sidelines by the referee shall automatically incur the penalty or penalties for the given offense or offenses as stipulated in Section VII of these rules. The referee's game report shall automatically initiate the action against the expelled individual.

#### B. Player Under Suspension

A player, while under suspension, shall not be released by the TSC until completion of the team's playing season or the end of the seasonal year.

C. Coach or Team Official Under Suspension

A coach or team official, while under suspension, shall not change his club affiliation.

D. Serving Suspensions

All periods of suspension shall run continuously. Game suspensions in effect at the termination of one playing season or registration year shall remain in effect even into the next season until satisfied.

Game Suspensions received as a result of misconduct in a league game, or as a result of infractions of league rules and regulations, must be served in the TSC.

SECTION VII

Penalties

All members shall be subject to the penalties stated below and in addition to other remedies set forth herein. Player penalties are in accordance with the age group registered with rather than the player's chronological age. Penalties for all other non-players are stated. A "Non Player" is defined as club officer, coach, team official, parent or guardian.

A. Use of "Ineligible Players"

1. A coach who fields a player, without TSC or League sanction, who is ineligible because of improper or non-registration shall be suspended for four (4) games and shall be responsible for all fines assessed to the TSC by a higher authority.
2. A player who, during a given registration year, registers to play for a second club without first having obtained a release from the first club shall be suspended for four (4) games and shall be responsible for all fines assessed to the TSC by a higher authority.

B. Suspensions for Misconduct Toward Game Officials

1. If serious injuries are inflicted to a game official due to an assault the minimum suspension will be at least five (5) years.
2. Deliberately striking or kicking or attempting to kick a referee, Assistant Referee (AR):

	Under 14	14&Over	Non Players
1st offense:	1 year	1 year	1 year
2nd offense:	2 years min.	2 years min.	2 years min.

3. The throwing of a soccer ball or any object and hitting a referee or AR:

	Under 14	14&Over	Non Players
1st offense:	1 year	1 year	1 year
2nd offense:	2 years min.	2 years min.	2 years min.

4. The throwing of a soccer ball and other objects at a referee or AR:

	Under 14	14&Over	Non Players
1st offense:	3 games	3 games	3 Games
2nd offense:	1 year min.	1 year min.	1 year min.

5. The spitting on a referee or AR:

	Under 14	14&Over	Non Players
1st offense:	1 year	1 year	1 year
2nd offense:	2 years	2 years min.	2 years min.

6. The verbal threat of bodily harm or property damage directed at a referee or AR:

	Under 14	14&Over	Non Players
1st offense:	3 games	3 games	3 games
2nd offense:	1 year min.	1 year min.	1 year min.

7. Gesturing or signaling obscenely at a referee or AR:

	Under 14	14&Over	Non Players
1st offense:	3 games	3 games	3 games

8. Abusive language directed at a referee or AR:

	Under 14	14&Over	Non Players
1st offense:	3 games	3 games	3games
2nd offense:	4 games min.	8 games min.	8 games min.

9. Dissent:

	Under 14	14&Over	Non Players
1st offense:	1 game	1 game	1 game
2nd offense:	2 games	2 games	2 games

C. Suspensions for Misconduct Toward an Opponent, Coach, Colleague or Spectator. These rules apply to any TSC activity including, but not limited to games, practices, pre-game activities, post-game activities, camps, etc.

1. Fighting (i.e. engaging in combat with an opponent, coach, colleague or spectators by means of the mutual exchange of blows delivered by hand, head, foot or other portions of the body).

	Under 14	14&Over	Non Players
1st offense:	2 games	4 games	4 games
2nd offense:	4 games min.	8 games min.	8 games min.

2. Deliberately attempting to strike or kick an opponent, coach, colleague or spectator:

	Under 14	14&Over	Non Players
1st offense:	1 game	2 games	2 games



2nd offense: 4 games min. 8 games min. 8 games min.

3. The throwing of objects (i.e., soccer balls, snow or ice balls, stones, rocks, dirt, mud, sand, etc.) at an opponent, coach, colleague or spectator:

	Under 14	14&Over	Non Players
1st offense:	1 game	2 games	2 games
2nd offense:	2 games min.	4 games min.	4 games min.

4. The spitting at or on an opponent, coach, colleague or spectator:

	Under 14	14&Over	Non Players
1st offense:	1 game	2 games	2 games
2nd offense:	2 games min.	4 games min.	4 games min.

5. The verbal threat of bodily harm or property directed at an opponent, coach, colleague or spectator.

	Under 14	14&Over	Non Players
1st offense:	1 game	2 games	2 games
2nd offense:	2 games min.	4 games min.	4 games min.

6. Gesturing or signaling obscenely at an opponent, coach, colleague or spectator:

	Under 14	14&Over	Non Players
1st offense:	1 game	2 games	2 games
2nd offense:	2 games min.	4 games min.	4 games min.

#### D. Suspensions for Serious Foul Play and Persistent Misconduct

1. Serious foul play shall be understood to be play characterized by fouls, as defined by Law XII of the Laws of the Game of an aggravated nature committed with such fervor as to threaten an opponent with serious physical harm:

	Under 14	14&Over	Non Players
1st offense:	2 games min.	2 games min.	2 games min.
2nd offense:	4 games min.	4 games min.	4 games min.

2. Suspensions for Abusive Language directed at an opponent, coach, colleague or spectator:

	Under 14	14&Over	Non Players
1st offense:	1 game	2 games	2 games

3. Persistent Misconduct (i.e., Unsporting behavior, persistent infringement of the Laws of the Game, unauthorized entry onto the field of play, etc.):

	Under 14	14&Over	Non Players
1st offense:	1 game	1 game	1 game
2nd offense:	2 games	2 games min.	2 games min.

4. Dissent:

	Under 14	14&Over	Non Players
1st offense:	1 game	1 game	1 game
2nd offense:	2 games	2 games min.	2 games min.

E. The Accumulation of Cautions (Yellow cards)

A player, coach or team official who, in a given registration year, accumulates three (3) cautions shall be suspended for one (1) game. The second accumulation of three (3) individual cautions within the same registration year shall result in additional suspension equivalent to two (2) games. Further misconduct on the part of the individual during the same seasonal year shall be sufficient cause of the AD to consider additional penalties of increased severity. In each case, action against the individual is automatically initiated by the referee's game report. It shall be the coach's responsibility to notify the TSC Board of Directors of any and all yellow cards given to a player, coach or team official.

F. Accumulation of Red Cards

A player, coach or team official who receives a Red card shall stand suspended automatically for his/her scheduled League game in accordance with EPYSA rules and regulations. The AD may impose a greater sanction if the circumstances, in the AD's view, warrant the sanction.

G. Conduct Detrimental to the Good and Welfare of Soccer

Any player, team official, coach or Club officer whose conduct is considered to be detrimental to the good and welfare of soccer shall be suspended for one (1) game for the first offense and for a minimum of two (2) games for the second offense or more within two (2) year period. Such misconduct shall include but shall not be limited to misbehavior while a player, team official, coach, Club officer or a spectator at a USSF/EPYSA/CPYSL sanctioned event.

H. Refusal to Play

A coach or team official who refuses to play a scheduled game or games as directed by "higher authority" shall be held liable for payment of all applicable referee fees and fines assessed to the club by the higher authority.

I. Player Transfers

1. An individual who intentionally submits false information relevant to his past player record or past or present club affiliation in order to register as a player or to effect a player transfer shall be suspended for four (4) games and held liable for payment of all applicable fees and fines assessed to the club by the higher authority.
2. A coach who intentionally submits false or inaccurate information to affect a player registration or to transfer shall be suspended for four (4) games and held liable for payment of all applicable fees and fines assessed to the club by the higher authority.

#### J. Misconduct and Tournament Rules Violations During Privately Sponsored Play

1. Incidents of misconduct or tournament rules violations occurring during the playing of any privately sponsored competition shall be penalized as the Sections of these AD rules provide for such misconduct or rules infractions.
2. Where misconduct or rules violations have been displayed by a club official, coach, player, or team official not playing within the jurisdiction of the CPYSL at the time, but during a tournament sanctioned by the EPYSA or USSF shall be penalized in accordance with these AD Rules. A report from the appropriate authority may initiate disciplinary action.

#### K. Payment of Fines

1. Unless appealed, fines not paid within the time limits stipulated by the TSC shall cause the delinquent member to be declared in poor standing. Members in poor standing shall be ineligible to participate in further competition until the proper financial obligation has been fulfilled.
2. The TSC time limit for the payment of fines or the reporting of forfeit bonds shall be thirty (30) days from the date a fine is imposed or a bond is declared forfeited.

#### H. General

1. Violations of Laws of the Game or Conduct Detrimental to the Good of the Game not specifically listed in this Appendix will be reviewed by the AD and an appropriate sanction will be imposed.
2. Violations of the TSC By-laws not specifically listed in this Appendix will be reviewed by the AD and an appropriate sanction will be imposed.

**APPENDIX 3**  
**Tuscarora Soccer Club Player Placement**

**Philosophies**

1. Player placement decisions will be made to meet the mission statement of the TSC.
2. Player placement decisions will be made to ensure the maximum number of children may participate in the TSC.

**Administration**

1. Players are required to play in their age appropriate category provided a team in their age appropriate category is registered (U12 player plays on a U12 team, etc.).
2. Prior to registration coaches may limit the number of players they wish to roster on their team (i.e. 16 on an 18 player roster). Once this limit is established it will be maintained throughout the soccer season. Players may only be added to replace an officially dropped player who is unable to finish the season (injury, conflicts with game schedules, etc.).
3. Playing “up”
  - a. In some cases players may be permitted to play “up” to an older age team (U12 player plays on U13, U14 etc.) The following considerations will be made to permit a player to play “up”:
    - (1) There is not a TSC team currently registered in the player’s age category, therefore, due to minimum player numbers required for start up teams and existing teams it may be necessary for players to play “up” to satisfy registration requirements.
    - (2) An age appropriate team exists; however, the team roster is full from the previous soccer season.
    - (3) Allowing the child to play up will not prevent a child of the appropriate age from playing on the team.
    - (4) The player’s parent(s) or guardian(s) make a written request to the TSC Board of Directors.
  - b. Players will not be permitted to play “up” in situations where their presence on a team roster will prevent an age appropriate player from registering with the team. This will occur as follows:
    - (1) If more players register for a team than there are roster openings the child or children playing “up” on the team must transfer to their age appropriate team, provided such a team is registered and an open roster position(s) exists. If a registered team does not exist in their age appropriate category, a player playing “up” will be permitted to continue playing on their existing team based on the TSC’s philosophy to retain all registered players in good standing.
    - (2) Children wishing to play “up” are not eligible to try-out for teams where they would be playing “up” in age category.
  - c. Consideration will be given to siblings wishing to play “up” with their family member.
  - d. Players playing “up” on a team for three (3) consecutive seasons will be considered a regular member of the team. Exceptions include (but are not limited to):

- (1) Situations where the safety of the child is at risk due to them playing “up”.
  - (2) Situations that involve the reorganization of a team or teams within TSC.
- e. All registered players that are “playing up” at the time these by-laws are approved are “grandfathered” as noted in the TSC minutes of the June 11, 2003. The TSC, however, reserves the right to evaluate the ability of any child to safely play “up” in age and to move the child to an age appropriate team if the TSC believes they are at risk.
2. The TSC Registrar is responsible for confirming a player’s age.
3. The TSC Board of Directors shall make decisions regarding player placement based on the player’s age and available roster openings. The Board of Directors’ decision will be made to ensure the maximum number of players may participate in the TSC.

## **APPENDIX 4 Secondary Player**

1. In some cases players may opt to play on a second Tuscarora Soccer Club (TSC) team (secondary).
2. Players wishing to secondary must get the permission of their primary team coach and the permission of the secondary team coach. Both coaches must contact the registrar and inform them of the secondary status of the player and provide the necessary paperwork to officially register the player.
3. The TSC registrar shall ensure all paperwork is properly completed and submitted regarding secondary players.
4. Players may not secondary if their position on the secondary team roster will prevent another child from playing on the team.
5. Players who secondary must give preference to their primary team. Only when there is not a conflict between the primary and secondary teams may the child participate as a secondary player. Examples:
  - a. If the primary and secondary teams are scheduled at times that will not permit play on both team the child must play on the primary team.
  - b. If the secondary team plays earlier in the day than the primary team the primary coach will have the ultimate decision as to whether the child may play on the secondary team that day.
6. Failure to follow the above rules will result in the player losing their privilege to secondary within TSC.

## **APPENDIX 5 Player Try-Out**

### **Philosophies**

1. In some cases it may be necessary to conduct player try-outs when the number of interested players for a particular age group exceeds the number of available roster positions.
2. Try-outs will follow TSC prescribed procedures listed in this policy.

### **Administration**

1. Player try-outs will only be required when the number of those wishing to play for TSC exceeds the number of available roster positions. If the number of those wishing to play for TSC is less than or equal to the available roster positions it is the TSC's philosophy that in this situation all players registering will be assigned to the team.
2. Player try-outs will be required in situations where there are more players requesting to play on a team (or teams) than the team (or teams) have available roster positions. If try-outs are required they will be completed as follows:
  - a. Fall/spring teams – Tryouts for all players will be required in the fall season. Spring season try-outs will be completed only to fill roster positions made available by non-returning players.
  - b. Fall only teams – Try-outs for all players will be required.
  - c. Spring only teams – Tryouts for all players will be required.
3. The Board of Directors will determine if existing TSC players will be required to participate in the try-out process.
4. Only age appropriate players may participate in try-outs (only U12 players may try-out for a U-12 team).
5. Coach and assistant coach selection for teams where player try-outs are required will be not be finalized until try-outs are complete to determine where each coach's and assistant coach's children will play.
6. Try-out procedure
  - a. The TSC Registrar will inform the TSC Board of Directors that try-outs are required.
  - b. The TSC Board of Directors will require player try-outs be conducted and will assign three (3) coaches/representatives of TSC to complete the try-outs. The three (3) coaches/representatives shall not be coaches or representatives that are or may be involved with the team.
  - c. The three (3) coaches/representatives will establish dates/times to conduct try-outs. Dates and times should be scheduled to accommodate as many potential players as possible.
  - d. Players will be assessed using the attached Player Assessment Form.
  - e. Final player selection will be determined by the three (3) coaches/representatives.
  - f. Players selected for the team and those not selected will be informed by registrar.
7. Player try-outs may be required in other situations as deemed necessary by the Board of Directors. In all cases, try-outs will be conducted by three (3) coaches/representatives not affiliated with the teams for which players are trying out.

## **Appendix 6 Player Transfer**

### General Administration

1. CPYSL rules governing player transfer will take precedence over any decisions made by TSC regarding player transfer(s).
2. Once registered with the Tuscarora Soccer Club players are assigned to a team.
3. Players will remain with that team unless they:
  - a. Request and are approved for a player transfer.
  - b. Fall under provisions of Appendix 3 and/or Appendix 5.
4. Tuscarora Soccer Club coaches shall not recruit from other teams within the TSC or from other CPYSL associated clubs.
5. The TSC registrar shall ensure all paperwork is properly completed and submitted regarding player transfers.

### Transfers within TSC

1. Player transfers to other teams within TSC will require TSC Board and the player's assigned team coach's approval.
2. Player requests for transfer must be made no later than 60 days prior to the CPYSL team registration date for the season in which they wish to play.

### Transfers to Other Clubs

1. Transfers to other Clubs within CPYSL will require TSC Board and the player's assigned team coach's approval for release.
2. Player requests for transfer must be made no later than 60 days prior to the CPYSL team registration date for the season in which they wish to play.

### Transfers from other clubs

1. Players wishing to transfer to the TSC from other CPYSL affiliated clubs must first have permission from their existing Club and Coach prior to initiating any transfer activities with the TSC.
2. Transfers from other CPYSL affiliated clubs to the TSC will require TSC Board approval.
3. Player requests for transfer must be made no later than 60 days prior to the CPYSL team registration date for the season in which they wish to play.



## APPENDIX 7

### GLOSSARY OF TERMS

**Fiscal Year:** The fiscal year for TSC shall be from January 1<sup>st</sup> to December 31<sup>st</sup> of each year.

**“Higher authority”:** May include the Referee, Assistant Referee, CPYSL, EPYSA, USSF, or any governing body with jurisdictional authority over the TSC.

**Ineligible to Play/ Ineligible Player:** This means a player not officially registered or is registered and under suspension.

**“Interested party” or “party of interest”:** May include, a club or association president, team official, coach, player, Referee or Assistant Referee, tournament official, and any other representative of the CPYSL, EPYSA, or USSF on behalf of their respective organization, or any other person or organization recognized by the AD Chairman, committee, or panel.

**Member in good standing:** A TSC member who has met his/her financial obligations to the club and league, and has no pending discipline issues for improper behavior or accumulated cards.

**Player in good standing:** Is a player who has met his/her financial obligations to the club and the league, and has no pending discipline issues for improper behavior or accumulated cards.

**Season/ Soccer Season:** The soccer season shall be defined as either “fall”, “snowflake”, or “spring”. The dates of these seasons will be established and published by CPYSL.

**Second Offense:** Except where stated otherwise, it shall be understood to mean the recurrence of a stated offense for the second or more times during a registration year. This definition shall not apply to an offense against a referee or AR which shall remain a permanent part of a player's or member's official's record.

**Suspension:** The withdrawal of rights and privileges such as, but not limited to: the right to play, coach or otherwise administer or participate (directly or indirectly) in the game of TSC affiliated soccer. Any person that has been suspended shall be in less than good standing for the entire term of the suspension with rights and privileges withdrawn unless specifically stated otherwise by the TSC.

**Verbal abuse:** Language that condemns or vilifies. Usually unjustly, intemperately or angrily  
**Physical abuse:** Abuse characterized by especially rugged and forceful activity. Examples include hitting or kicking another individual.

**Year/Registration Year:** August 1st through July 31st of the following year